

(NBAA)
**THE NATIONAL BOARD OF ACCOUNTANTS AND AUDITORS
TANZANIA**



**SEMINAR ON ACCOUNTING AND GOVERNANCE BEST PRACTICES FOR DECISION
MAKERS**

- DATE:** : Wednesday 6th to Friday 8th November 2019 from 8.00 a.m. to 16.00 p.m.
- VENUE:** : **NSSF Commercial Complex - Morogoro**
- TARGET** : Governing Board Members, Audit Committee Members, Chief Executive Officers, Directors, Senior Managers, Non Accountant Officers, Auditors, Accountants and any other interested parties.
- GROUP:**
- TOPICS FOR DISCUSSION:** :
 - Introduction to Book of Accounts
 - IAS 1 and IPSAS 1 – Presentation of Financial Statements
 - Basic Consolidated Statements of Financial Position
 - Understand Notes to Financial Statements and main Financial Coefficients
 - Analysis of Financial Statements
 - Cash flow Statements
 - Accounting and Human Resources Management
 - Internal Audit and Audit Committees: Pivot of Good Governance
 - Accounting for Management Decision-Making
 - Accounting Information for Key Stakeholders
 - Running an Effective Board and Governance Best Practices
- AWARD:** : Award 24 CPD Hours
- PARTICIPATION FEE:** : TZS.450, 000/= for payment made before seminar date and TZS. 500,000/= for payment made on and after seminar date to cover tea/coffee, lunch and seminar presentations. Visit NBAA web payment portal, signup/login to request a bill and obtain payment control number. Make payment through bank (NMB/CRDB) or mobile (Airtel Money/Halo Pesa/Mpesa/Tigo Pesa/TPesa/) by selecting ('Government Payments') and use provided payment control number as your payment reference. **Save the received confirmation message from the Service Provider as a proof of payment in case, the Board requires it.**
All enquiries, applications, cheques should be addressed to:

**EXECUTIVE DIRECTOR,
NATIONAL AUDIT OFFICE "AUDIT HOUSE",
8TH FLOOR, 4 UKAGUZI ROAD
P.O. BOX 1271,
41104 TAMBUKARELI
DODOMA.**

**TEL.NO.:+255-26-2963318-9
E-MAIL: info@nbaa.go.tz
WEBSITE: www.nbaa.go.tz**



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8TH FLOOR, 4 UKAGUZI ROAD,
P. O. BOX 1271,
41104 TAMBUKARELI,
DODOMA, TANZANIA

Our Ref: CBC.110/118/08

Date: 21st October, 2019

Dear Sir/Madam,

RE: SEMINAR ON ACCOUNTING AND GOVERNANCE BEST PRACTICES FOR DECISION MAKERS

The National Board of Accountants and Auditors (NBAA) is pleased to invite you to a three days' seminar on Accounting and Governance Best Practices for Decision Makers. Board members, Audit Committee Members, Chief Executive Officers, Directors, Senior Managers, Auditors, Accountants, Non - Accountant Officers and any other interested parties are invited to attend this professional seminar that will be held **at NSSF Commercial Complex- Morogoro Wednesday 6th to Friday 8th November 2019 from 8.00 a.m. to 16.00 p.m.**

The objective of the Seminar is to provide an opportunity to participants to discuss, learn and share experiences and knowledge on accounting and governance best practices to better run organizations.

The following topics will be discussed in this seminar:

- Introduction to Book of Accounts
- IAS 1 and IPSAS 1 – Presentation of Financial Statements
- Basic Consolidated Statements of Financial Position
- Understand Notes to Financial Statements and main Financial Coefficients
- Analysis of Financial Statements
- Cash flow Statements
- Accounting and Human Resources Management
- Internal Audit and Audit Committees: Pivot of Good Governance
- Accounting for Management Decision-Making
- Accounting Information for Key Stakeholders
- Running an Effective Board and Governance Best Practices

We shall indeed appreciate if you would personally attend and/or encourage and sponsor as many relevant participants as possible from amongst your staff.

Seminar fee is TZS. 450,000/= for payment made before seminar date and TZS. 500,000/= for payment made on and after seminar date to cover tea/coffee, lunch and seminar presentations. Visit NBAA web payment portal, signup/login to request a bill and obtain payment control number.



Member of International Federation of Accountants (IFAC) & Pan African Federation of Accountants (PAFA)



All communication to be addressed to the Executive Director NBAA
NBAA Dar es Salaam Branch: Mhasibu House, Bibi Titi Mohamed Street,
P. O. Box 5128, Dar Es Salaam, Tanzania Tel: +255 22 2211890-9

Make payment through bank (NMB/CRDB) or mobile (Airtel Money/Halo Pesa/Mpesa/Tigo Pesa/TPesa/) by selecting ('Government Payments') and use provided payment control Number as your payment reference. **Save the received confirmation message from the Service Provider as a proof of payment in case, the Board requires it.**

Yours sincerely,



CPA Pius A. Maneno
EXECUTIVE DIRECTOR



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